

**WEST END SECONDARY SCHOOL PARENT ASSOCIATION
EXECUTIVE BOARD MEETING MINUTES**

December 8, 2022

Agenda

- Approve Minutes - will send before meeting
- President's Report - Yvette and Rebecca
- Principal's Report - Jessica
- Treasurer's Report - Rebecca on Jill, Marc's behalf
- International Food Festival Update - Aishwarya and Samantha
- School Tours Discussion - Barry
- WESS Parents Social - Liz and Jen

I. Call to Order

Co-President Rebecca Weel called the meeting to order at 6:36 pm.

In attendance: Rebecca Weel, Max Alvarez, Skip Card, Karen Cape, Marc Ehrlich, Erica Johnson, Jennifer Richey, Liz Sorem and Barry Waldman

II. President's Report

WESS Cares is an effort to help families in our community that are in need. It is being spearheaded by dana.spivack@gmail.com. Dana can be reached for more information.

The first WESS International Food Festival will be held on February 11, 12-4.

Liz Sorem, PA High School Representative, and Jennifer Richey, PA VP for Middle School, are hosting a WESS parents social at the Lodge @Bryant Park's Winter Village on January 11.

The WESS Spring Benefit 2023 will be held on Friday, March 31st from 7-10pm at The Hudson.

On December 13, EB will be getting together in person to write thank you notes for teachers.

On December 16 is the teacher's appreciation luncheon.

III. Treasurer Report

Family giving is approximately \$29,860 to date. At this time last year we were \$39,000. In 2019 we were at \$49,000, with less students and \$41,000 in 2018. 60% of the families that donated last year at this time have donated. Only 33 people have donated so far.

Only five EB members have donated so far. We need to walk the walk. We need to continue to encourage donations of any amount.

EB discussed sending out separate emails (not part of newsletters) about Family Giving each week before year end. Also discussed the possibility of sending out emails by crew or each EB member sending personal notes to a set of families. It is helpful to identify the items funded by Family Giving and by specific amounts. It may be possible to have 3 tiers of donation levels.

Next week at the PA meeting we will be voting on the $\frac{1}{3}$ contribution of \$20,000 towards the 8th grade trip.

IV.. Adjournment

The meeting was adjourned at 7:30 pm

Respectfully submitted,

Barry Waldman, Recording Secretary