

**WEST END SECONDARY SCHOOL PARENT ASSOCIATION**  
227 WEST 61<sup>ST</sup> STREET, NEW YORK, NY 10023  
WESSPA.ORG

**PA GENERAL MEMBERSHIP MEETING MINUTES**

March 22, 2023  
6:30 pm Via Zoom

**I. Opening**

Co-President, Rebecca Weel called the meeting to order at 6:38 pm. There were approximately 38 participants on Zoom.

**Agenda**

- Presidents' Update
- Approve Minutes
- Treasurer's Report
- Upcoming Events
- PA and SLT Elections

February minutes were approved.

**II. President's Report**

**Spring Event**

Spring Event benefit is coming up. Erin Banks shared an update on the event. Information can be found at: [www.wessbenefit.com](http://www.wessbenefit.com)

Best way to get more involved is to share through texts of folks you know.

Auction items will live on Sunday and you can start bidding on Wednesday. It will close on Saturday night after the event.

Bidders and bakers will return. Bakers will be paired with bidders and baking does not have to be done beforehand.

Grade gifts have been created with different themes. There will also be a wine ring toss.

There will be four items in the live auction, including a VIP date night, cooking class for 2.

Volunteers are needed to help with greeting, name tags, setup, etc.  
[gnupgenius.com/go/10c094aa9af2aa0fcc70-wess#/](https://gnupgenius.com/go/10c094aa9af2aa0fcc70-wess#/)

Funds earned goes towards professional development, sports, events, etc.

### **Other Events**

At the Food Festival there were over 100 people representing all grades. Lot of great food and fun when the event was held on March 4.

Middle school and high schools were held. Excellent parent turn out as well.

Sixth grade social was held for students, listening to music, dancing and taking Polaroid pictures.

Live Out Loud event is being rescheduled.

Clue on Stage is directed by a graduating senior and is a student-led production. Will be held March 29-30 at 6 pm at the WESS Black Box Theater.

7th Grade social is being rescheduled to Friday April 28, 3:00-4:30 pm. Date for 8th grade social will be released soon. We welcome any parent volunteers.

The WESS Talent Show will be held in the spring, hosted by Senior Parent Committee 2022-2023. Event will likely be May 23-25.

Class of 2023 yearbook committee is looking for pictures for the senior yearbook.

Student Led Conferences will take place on March 23 evening and March 24 afternoon. Please reach out to your child's crew teacher if you have not scheduled a time slot.

### **III. Treasurer's Report**

Family Giving is at \$85,000.. Focus is now on the auction and ticket revenues. Some expenses have been paid for the auction.

Senior expenses are coming and dues are also beginning to arrive, so the gap in budget and actual will narrow.

Paid expenses in hospitality events for student socials. Parent donations offset that amount.

Travel expenses have been paid for various class trips.

Expenses are expected for soccer, track meets and possibly for space at John Jay for Volleyball.

There are some expenses for uniforms for high school sports.

Treasurers can be reached at [patreasurer@westendsecondary.com](mailto:patreasurer@westendsecondary.com) with any questions.

#### **IV. SLT and PA Elections**

Elections are currently scheduled for May 24. The date may change.

##### **PA Positions**

- Co-Presidents
- Co-Treasurers - looking for new candidates and may amend bylaws to have 3 treasurers
- VP of High School
- VP of Middle School
- VP at Large
- Co-VPs of Diversity, Equity and Inclusion
- Communications Secretary
- Recording Secretary
- High school representative
- Co representatives for 6th grade

Exploring adding grade positions that would be on board

##### **SLT**

- Kimberly Kay is the chair
- Provide ongoing evaluations of a school's educational programs and their impact on student achievement
- Play an important role in school-based decision-making
- Help to make school cultures more collaborative.
- An equal number of parents and staff, including Principal, Teacher's Union Representative, elected parents, PA Co-President, and students.
- Please reach out to Kimberly Kay - SLT Chair, [kkisok@gmail.com](mailto:kkisok@gmail.com)

#### **V. Adjournment**

There being no further business, the meeting was adjourned at 7:23 pm.

Respectfully submitted,

/s/ Barry G. Waldman

Barry G. Waldman, Recording Secretary